



JOB TITLE: Next Steps Director (E)

POSITION SUMMARY

The Next Steps Director leads and manages the Next Steps program and processes for helping individuals take the next step in their relationship with Jesus. This position provides leadership for the many adult ministry environments beyond regular weekend services with an emphasis on connecting individuals to relationship and responsibility including assimilation, baptism, small groups, bridge groups, local outreach and recovery ministries. The Next Steps Director also provides leadership for all components related to delivering an extraordinary guest service experience on weekends and during certain special events. In all actions, reflects the Sun Valley Community Church (SVCC) team leadership distinctives.

ESSENTIAL FUNCTIONS

1. Executes the Next Steps ministry vision through strategic planning, implementation and alignment with ministry constants and ongoing evaluation of environments
2. Reproduces and advances the SVCC culture, best practices, systems and ministry environments at assigned campus
3. Recruits, trains, and develops staff and volunteers to lead Next Steps ministry and Guest Services, furthering the culture of leadership, recruitment, training, development and reproduction
4. Encourages Next Steps staff through prayer, spiritual direction and the development of a fun, engaging, creative and relational team environment
5. Implements quality standards for all Guest Service volunteers and oversees total guest experience on weekends and during certain special events including areas of parking, "New Here Start Here," greeters, ushers, Info Center, campus safety, and coffee team
6. Develops and manages Next Steps and Guest Services budget at assigned campus

MINIMUM QUALIFICATIONS

Received education and training that has equipped them for vocational ministry in a large ministry context
Demonstrated track record of spiritual maturity and character consistent with biblical requirements for Pastoral leadership
Strategic in nature, innovative thinker with ability to drive projects and strategies through to completion
Self-motivated requiring little supervision
Effective team building skills and ability to motivate others
Effective customer service, relational and communication skills, both written and verbal
Three years of experience in a leadership role in a church or related setting leading groups and building/sustaining systems that facilitate over 100 groups of small and medium size
Agrees and aligns with the vision, values and doctrine statement of SVCC

PREFERRED QUALIFICATIONS

Minimum of three years full time related experience in a multi-site church setting of over 2000 members/attenders