

Job Title: SV Kids Special Needs Coordinator
Direct Report: SV Kids Director (Dianna Anderson)
Position Status: Part-time / 20 hours

Church/ Campus Description:

Sun Valley Community Church began as a church plant in 1990 in Chandler, Arizona. Over the years, Sun Valley has grown into a large multi-site church in the Phoenix area. Currently, there are five campuses located in Casa Grande, East Mesa, Gilbert, Queen Creek and Tempe. Together nearly 8000 people attend a Sun Valley Campus each weekend.

Position Summary:

The Special Needs Coordinator will be responsible to implement the SV Kids Special Needs program under the direction of the SV Kids Director. The Special Needs Coordinator will develop and lead a team of volunteers to create a fun, safe and relational environment for kids with special needs (birth-6th grade to help them meet, know and follow Jesus at their level during weekend services. The Special Needs Coordinator will also work towards developing trust with parents while providing an excellent guest experience for new and returning guests.

The Preferred Candidate:

- Demonstrate a track record of spiritual maturity and character consistent with the biblical requirements for biblical leadership.
- Extensive knowledge and experience with the Orange strategy
- Strengths in the following areas: strong experience with and understanding of individuals with special needs (birth-6th grade), volunteer recruitment and development, biblical knowledge.
- Self-motivated, not needing micromanagement, yet love to live life with a team.
- Effective communication skills to both parents and children.
- Align with the mission, vision, values, team leadership distinctives and doctrinal statement of Sun Valley Community Church.

Job Responsibilities:

- Recruit, train, and empower volunteer leadership teams and release to do ministry with kids who have special needs during weekend services
- Encourage the Special Needs ministry volunteer teams through prayer, spiritual direction and development of fun, creative and relational team environments
- Lead the Special Needs Teams each weekend at each scheduled service and during special events
- Execute the vision of Sun Valley Kids through strategic planning, implementation, alignment with SV Kids constants, ongoing evaluation of environments, and oversight of the ministry budget

Review:

Participate in regular coaching, monthly training/reporting and annual job performance reviews.

This description is intended to describe the general content and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.